

SCOPE OF SERVICES

2026

AB ORLEN Lietuva Refinery Procurement of Services for Preparation of New Edition of Hazardous Facility Safety Report

AB ORLEN Lietuva, legal entity code 166451720 (hereinafter – the Company) invites companies capable and willing to professionally provide the Service described below to the Company to participate in the service procurement process.

Please submit your offer in a free-form document on the Connect procurement platform, by **30 July 2026, 12:00 PM**

1. General.

The Company's Refinery (hereinafter – the Refinery) is classified as an upper-tier hazardous establishment, in which, in accordance with Resolution No 966 of the Government of the Republic of Lithuania of 17 August 2004 (as amended by Resolution No 173 of 6 March 2024), a Hazardous Facility Safety Report must be prepared, reviewed, and, if necessary, updated, presenting the results of the analysis of accident hazard identification and their risk assessment.

Taking into account that a number of changes have occurred at the Company since the last preparation of the Refinery's Hazardous Facility Safety Analysis, the Company seeks to reconfirm and substantiate that at the Refinery:

- all possible accident hazards and accident scenarios have been identified;
- all safety measures implemented at the Refinery have been defined;
- safety measures are sufficient to prevent accidents and to limit their consequences for people and the environment;
- all equipment and technological processes of hazardous facility have been evaluated and described.

For this purpose, the Company is organizing a procurement process for the provision of Services for preparation of new edition of Hazardous Facility Safety Report (hereinafter – the Services).

2. Requirements for Proposal:

Service providers participating in the procurement process shall submit their prepared technical and commercial proposals in Lithuanian via the Connect procurement platform.

In the technical proposal, the Service Provider shall specify:

- Information on the availability of resources, personnel, and technical equipment capabilities to promptly and professionally provide the Services in accordance with Company's requirements;
- Information on at least 3 years of experience and qualifications in a similar industrial sector;

- Information on similar projects carried out over the last 3 years, indicating the project name, nature, scope, and the extent of the Service Provider's responsibilities;
- Information on the specialized software used and its application scope for the specific project;
- Information on the terms of service provision (i.e., work organization, schedule, lists of required documents and information, need for other resources, and any other technical information relevant for the Company).

Any other information that may be relevant for the Customer of the Services.

In the Commercial proposal, the Service Provider shall specify:

- Price of the Services in EUR excl. VAT;
- Payment terms for the Services provided. The Service Provider must include in the Service price all costs related to the performance of the Services, including all applicable taxes, fees, duties, and expenses, excl. VAT.
- Indicate the proposed payment term in calendar days from the date of invoice receipt;
- Specify the term of validity of the proposal in months.

IMPORTANT: potential Service Provider interested in the process must, prior to submitting its proposal on the Connect procurement platform, at its own expense and responsibility, visit the Company to visually familiarize with the conditions for the performance of the works/provision of the Services and to inspect the site of the works. For the purpose of assessing the scope of the Services, you are kindly requested to plan your visit by 30 July 2026.

Contact persons for coordinating the time of arrival at the Company:

1. Process Safety Manager Vytautas Ežerskis, tel. 0 443-92126, mob. +37061448380, e-mail: Vytautas.Ezerskis@orlenlietuva.lt.
2. Senior Process Safety Specialist Marius Jucius, tel. 0 443 92791, mob. +37061020345, e-mail: Marius.Jucius@orlenlietuva.lt.

The Customer undertakes to:

1. The Company will provide the necessary initial data/information to a potential Service Provider who has visited the Company for a visual inspection and submits a proposal via the Connect procurement platform to enable the Service Provider to properly assess the scope of the requested Services (the data/information for review will be provided at the Company's premises). Before accessing the data/information provided by the Company, the Service Provider will be required to sign a Confidentiality Agreement with the Company.
2. Upon conclusion of the contract with the Service Provider, the Company will appoint responsible employees for the execution of the contract, who will communicate with the Service Provider's representative, provide the necessary information, and respond to relevant technical questions.

3. Requirements for the provision/execution and completion of the Services.

The result of the Services shall be a Hazardous Facility Safety Report submitted to the Customer, prepared in the official Lithuanian language and compliant with the requirements set out in Resolution No 966 of the Government of the Republic of Lithuania of 17 August 2004 (as amended by Resolution No 173 of 6 March 2024).

The completed Hazardous Facility Safety Report must conform to the requirements of the Regulations on Prevention of, Response to and Investigation of Industrial Accidents as well as Guidelines for the Preparation of Safety Reports for Hazard Installations where Quantities of Dangerous Substances are Equal to or Exceed the Higher Level of the Established Qualifying Quantities.

When carrying out accident risk assessments, the Service Provider shall perform the following analyses:

1. **FERA** – *Fire and Explosion Risk Assessment*;
2. **BRA** – *Building Risk Assessment*;
3. **CHRA** – *Chemical Health Risk Assessment*;
4. **QRA** – *Quantitative Risk Assessment*.

When conducting risk analyses in a language other than Lithuanian, a Lithuanian-language interpreter must be present during the process. The presence of the interpreter shall be ensured by the Service Provider.

The Service Provider must apply reliable and validated analysis methods and be able to justify their suitability. When performing the analyses, the Service Provider shall specify the applied method and provide information identifying it.

The Hazardous Facility Safety Report shall be considered finalized and the Service deemed completed once:

1. Company's specialists have fully approved the updated Hazardous Facility Safety Report;
2. Fire and Rescue Department, together with the supervisory and control authorities of the Republic of Lithuania, provides a written conclusion confirming that the Hazardous Facility Safety Report complies with legal requirements.

The Services must be provided in accordance with the conditions specified within this scope of Services.

The prepared Safety Report must be submitted to the Customer in hard copy (3 copies, duly approved by the Service Provider) and in electronic format on a digital medium in commonly used formats ("docx", "pdf").

4. Payment be based on quality services provided.

In a contract is concluded with the Service Provider, the Company shall pay for professionally and qualitatively rendered Services according to the proportions specified below:

50% of the Service price shall be paid when the Service Provider completes the risk assessment study;

30% of the Service price shall be paid when the Hazardous Facility Safety Report is agreed upon with the Customer's responsible employees and prepared for coordination with competent authorities;

The remaining 20% of the Service price shall be paid when the Customer receives a written conclusion from the competent authority confirming that the Hazardous Facility Safety Report complies with legal requirements.

The above payment terms for the Services are established in order to provide the Service Provider with the opportunity to revise/correct the Hazardous Facility Safety Report in the event that, during the approval process, the competent authorities raise additional questions and/or return the report with comments for supplementation or correction.

5. Evaluation of submitted proposals.

The evaluation of proposals submitted by potential Service Providers on the Connect procurement platform will be carried out in two stages. First, the qualifications of the potential Service Provider will be assessed (requirements specified in Section 2), as well as the service delivery schedule and procedure and other technical criteria indicated on the platform. Proposals that meet the Company's technical requirements will then be evaluated based on their commercial part.

6. Deadline for the provision of Services.

Having concluded a Contract with the Company for the provision of Services, the Service Provider undertakes to start providing the Services no later than 31 August 2026, and to complete them no later than 30 December 2027.

8. Attachments.

1. Regulations on Prevention, Emergency Response and Investigation of Industrial Accidents as approved by Resolution No 966 of 17 August 2004 by the Government of the Republic of Lithuania (as amended by Order No 173 of 6 March 2024) (Register of Legal Acts, 2024-03-08, No 4405);

2. Recommendations for Preparation of Safety Reports of Hazardous Establishments Containing Dangerous Substances in Quantities Equal to or Exceeding Level 2 of the Established Qualifying Quantities approved by the Director of Fire and Rescue Department under the Ministry of the Interior with Order No 1-271 of 6 November 2013 (Official Gazette, 2013-11-13, No 117-5910);